



Faculty of Education

Mohanlal Sukhadia University, Udaipur (Raj.) – 313 001

stem no. S/2 (3)

Ac/16/3/12

Phone: 0294-2470143(O)

Phone: 0294-2522617(R)

Mobile: 9414757470

E-mail: chairedu.mlsu@gmail.com

Prof. SADHANA KOTHARI

Chairperson

Ref.No.--MLSU/FOE/2017/3

Date; 20.02.2017

Minutes of the Committee of Courses, Department of education, Faculty of Education will be held on 11.02.2017 at 2.00 p.m. in the VBGSTT College, Udaipur.

Prof.A.B.Phatak is Coordinator, & Chair the meeting of the committee.

The following members were present in the Meeting:

1. Prof. A.B. Phatak, Retd. Principal, SGK T.T. College, Jodhpur - Coordinator
2. Prof. Divya Prabha Nagar, Director, V.B.G.S.T. Training College, Udaipur
3. Prof. Prabha Vajpeyee, Principal, R.M.T.T. College, Udaipur
4. Prof. Sushma Talesra, Professor, V.B.G.S.T. Training College, Udaipur
5. Prof. B.M. Dadheech, Professor, R.M.T.T. College, Udaipur
6. Dr. Surendra Dwivedi, Principal, Nimbark T.T.College, Udaipur
7. Dr Sujan Sharma, Principal, V.B.Gandhian Inst.Badgoan
8. Dr. Kamlesh Jha, Govt. B.Ed. College Kherwara Udaipur. 9414354311
9. Dr. Shailaja Bhardwaj, R.M.T.T. College, Udaipur
10. Dr. Nirupama Sharma R.M.T.T. College, Udaipur
11. Dr. Manish Saxena, Principal, Jyotiba Phule T.T. College, Udaipur
12. Dr. Aadesh Bhatnagar, Principal, Indo American T.T. College, Udaipur
13. Dr. Ramesh Nagda, Principal, The Nobal T.T. College, Kherwara, Udaipur
14. Dr. Laxmi Sharma, Principal, R.N.T. T.T. College, Debari, Udaipur
15. Dr. Rajesh Mantri, Principal, Maharani Girls College, Udaipur

As an Invitees

1. Prof. M.P. Sharma, Professor, V.B.G.S.T. Training College, Udaipur
2. Dr D N Dani, Professor, V.B.G.S.T. Training College, Udaipur
3. Dr Alpna Singh Principal, Aravali TT College, Udaipur

Prof. Sadhana Kothari-Chairperson, Faculty of Education, welcomed all the members and solicited their support and cooperation in smooth functioning of the faculty and got recognition by NCR NCTE to start the B ED and M Ed courses in session 2017-18 at MLSU as well as establishment of new Department at UCSSH, MLSU, Udaipur.

Following deliberations took place in the meeting:-

- 1) It was **Resolved to establishment of new department of Education and run the courses at UCSSH building, MLSU for 2017-18 session** and finalized the scheme according to NCTE Model Curriculum, existing course structure, regional needs and constraints, and resource potentials of the Department.
- 2) It was **Resolved** to Review of existing syllabus of B. Ed course and some minor suggestions are develop in existing syllabus for the session 2017-18. [~~Appendix-1~~]
- 3) It was **Resolved** to Review of existing syllabus of M. Ed course and some minor suggestions are develop in existing syllabus for the session 2017-18. [~~Appendix-2~~]
- 4) It was **resolved** to as per the **Internship Programme: Framework and Guidelines** (session 2017-18) of the NCTE Regulations, 2014, following revised plan of the School Internship for First year and **Execution of the Internship Programme for second year (16 Weeks)**. [Appendix- 1] .
- 5) It is resolved to the new syllabus courses of studies and text books of the integrated four years of B A. -B. Ed & of B.Sc.- B. Ed course for the session 2017-18. prepared in accordance with the NCTE Model Curriculum.].
- 6) The Committee resolved that the after obtaining the degree of four years integrated courses i.e B A- B Ed, B Sc- B Ed. candidate can take admission for Post Graduate in any stream/Faculty,
- 7) The Committee resolved that name of the external member of committee of course is Prof Bhupendra singh Rathore instead of Prof Anu Poonia, Jaipur.
- 8) Meeting ended with a vote of thanks to the Chair.

[Signature]
 Chairman
 Faculty of Education
[PROF. SADHANA KOTHARI]
 Mohan Lal Sukhadia University
 CHAIRPERSON
 Udaipur
 FACULTY OF EDUCATION

Copy for information and necessary action to:

1. P.S. to the Vice Chancellor, Mohanlal Sukhadia University, Udaipur
2. The Registrar, Mohanlal Sukhadia University, Udaipur.

[Signature]
 Chairman
 Faculty of Education
[PROF. SADHANA KOTHARI]
 Mohan Lal Sukhadia University
 CHAIRPERSON
 Udaipur
 FACULTY OF EDUCATION



EVALUATION FOR INTERNSHIP PROGRAMME

Evaluation for internship programme will consist of two parts – Internal Evaluation & External Evaluation, the details of which are as follows:

Practical Work in B.Ed. 1st Year**I- Pre-Practice Teaching**

a) Practicing Teaching Skill (Minimum 05)	20
b) T.L.M. Workshop in Each Subject (5+5)	10
c) Simulated Teaching (5 Lesson in each subject) (5+5)	10
d) Blue Print & Test Preparation in Both Subject (5+5)	10

Total : 50

II. Practice Teaching

(A) Peer group lesson observation	10
Ordinary + Criticism – 5 lesson in each round (5+5)	

(B) Practice Teaching two round one in each subject	
In each subject 13 lesson + 1 test + 1 criticism	

Lessons- (50 + 50) = 100

Test - (10 + 10) = 20

Criticism- (10 + 10) = 20

Total = 150

III. External Practical Exam

Presentation in one subject - 100 Marks

Grand Total = 300 Marks

[II Year]		
1.	Teaching in Schools (Record of date and period wise teaching plan to be maintained for it.	100
2.	Individual Activities and File Record	80
3.	Group Activities and File Record	30
4.	Teaching Aid (4)	20
5.	Community Engagement and Report writing	20
Total Marks		250
EXTERNAL EVALUATION		
[II Year]		
1.	Course -20 Viva-Voce for Internship Programme	150
Total Marks		400

EXTERNAL EVALUATION

[I YEAR]

1. The weightage of final lesson will be 50 marks. Final lesson will be conducted at the end of first academic year i.e. after the completion of 1st phase of internship.
2. During the final practical examination each candidate will have to teach one Lesson in any one of the two teaching subjects. However, he shall have to prepare lesson plan in both the teaching subjects and should be prepared to deliver lesson in both the subjects if required.
3. The Board of examiners for external examination will consist of:
 - a) The Principle of the college concerned.
 - b) One senior member of the college.
 - c) Two external examiners appointed by the university.

Note: - The selection of the faculty member and two examiners be such that, as far as possible, Board of Examiners represent all the three faculties-Humanities, Languages and Science.

EXTERNAL EVALUATION

[II YEAR]

1. The weightage of external evaluation (Viva-voce for 2nd phase) of internship will be 150 marks.
2. During the Viva voce, student will present all the records of the work done during the internship (2nd phase) programme viz. teaching in school, individual and group activities.
3. Power point presentation (Including Videos of various activities) of the work done by the students during the second phase of internship is desirable at the time of viva-voce.
4. The Board of examiners for Viva-voce will consist of:
 - a) The Principle of the college concerned.
 - b) One senior member of the college (Preferably Internship Incharge)
 - c) One external examiner appointed by the university.

**Evaluation of Open Air/SUPW Camp
(Internal Evaluation)**

S. No.	Activity	Marks
1.	Participation in preparation of Camp	5
2.	Presentation of report of survey/ creative work	20
3.	Participation in Community Awareness Programme	15
4.	Participation in organizational process/community living/cultural and aesthetic activities	10
	Total Marks	50

1. WORKING OUT THE RESULT FOR AWARDDING DIVISION

1. A candidate in order to be declared successful at the B.Ed. examination shall be required to pass separately in Theory and Practice of teaching.
2. For a pass in Theory a candidate shall be required to obtain at least-(a) 30% marks in each theory paper the (b) 36% marks in the aggregate of all the theory papers.
3. For a pass in Practice of Teaching a candidate shall be required to pass separately in the internal & external examinations and obtain at least 40 marks in each.
4. University theory examination will be conducted at the end of each academic year and the final division will be awarded on the basis of aggregate marks of the two academic years.
5. Practical examination (Final lesson) will be conducted at the end of the second academic session.
6. The successful candidates will be classified in three divisions and shall be assigned divisions separately in theory and practice of teaching as follows:

Division	Theory	Practice of teaching
I	60%	60%
II	48%	48%
III	36%	36%

PROPOSED SCHEME OF DISTRIBUTION OF TIME FOR THEORY & PRACTICE TEACHING

DAYS DISTRIBUTION

FIRST YEAR

THEORY	- 165 DAYS
PRACTICALS	- 35 DAYS
1. SCHOOL BASED OBSERVATION AND ENGAGEMENT WITH FIELD	- 6 DAYS
2. SCHOOL INTERNSHIP (Phase-I, 4 Weeks) (12- LESSON IN EACH SUB.)	-24 DAYS
3. OPEN AIR SESSION/ SUPW CAMP	-5 DAYS

SECOND YEAR

THEORY	- 104 DAYS
PRACTICALS	- 96 DAYS
1. SCHOOL OBSERVATION	- 6 DAYS
2. SCHOOL INTERNSHIP (Phase-II, 16 Weeks)	-90 DAYS

EXAMINATION SHEDULE

FIRST YAER	-	THEORY EXAM	
		EXTERNAL ASSESMEN (One Lesson of Pedagogy of a School	Subject)
SECOND YEAR	-	THEORY EXAM	
		EXTERNAL ASSESMEN (Viva – Voce for Internship Programme)	

TIME-SCHEDULE OF A WORKING DAY

Total Allocation per day	-	6 Hours
Prayer	-	15 Minutes
Lunch	-	30 Minutes
Periods 7X45 Minutes	-	315 Minutes
Total	-	360 Minutes (6) Hours

2. DISTRIBUTION OF PERIODS FOR THEORY PROGRAMME

FIRST YAER

(1) Per day – 7 period, Total days (165)

(2) Total periods- $165 \times 7 = 1155$ period

1. Foundation Courses (Having 100 Marks) - 4 periods per week for each
Total Weeks - 27

Total Periods - $4 \times 6 \times 27 = 648$ Periods

(Having 50 Marks) - 3 periods per week for each

Total Weeks - 27

Total Periods - $2 \times 3 \times 27 = 162$ Periods

2. Pedagogy Courses (Two Sub.) - 4 Periods per week for each paper

Total Weeks - 27

Total Periods - $2 \times 4 \times 27 = 216$

3. Library Periods 1 Periods per week - $1 \times 27 = 27$

4. Tutorials & Society /House meetings one Periods per week 2 Periods per week

- $2 \times 27 = 54$

5. Cultural Activities 2 Periods per week - $1 \times 27 = 27$

6. Community, Yoga & Other Activities - 21

Total Periods = 1155

SECOND YEAR

(1) Per day – 7 period, Total days (104)

(2) Total periods- $104 \times 7 = 728$ period

1. Foundation Courses (Having 100 Marks) - 6 periods per week for each paper

Total Weeks - 17

Total Periods - $3 \times 6 \times 17 = 306$

2. Pedagogy Courses & Foundation Courses (Having 50 Marks)

- 4 Periods per week for each paper

Total Weeks	-	17
Total Periods	-	$4 \times 4 \times 17 = 272$
3. Library Periods 2 Periods per week	-	$2 \times 17 = 34$
4. Tutorials 2 Periods per week	-	$2 \times 17 = 34$
5. Cultural Activities 2 Periods per week	-	$2 \times 17 = 34$
6. Society /House meetings one Periods per week	-	$1 \times 17 = 17$
7. Community & Yoga	-	31
Total Periods	=	728

During the 14 weeks period of internship in schools, the student-teachers will perform the under mentioned tasks:-

- 1) Interact with Headmaster and mentor teachers of the school in the two teaching subjects he/she has offered.
- 2) They will teach at least 3-4 periods per day.
- 3) They will have to discharge the duties of a class- teacher of any class.
- 4) They will have to participate in the following activities individually as well as in group. The suggested individual and the group activities are as follows :-

A) Individual Activity

1. Preparation of time table of the school other than that in force.
2. Maintaining students' attendance and preparing a monthly record of students' attendance.
3. Maintaining Teacher's diary.
4. Case study of the Internship School.
5. Preparation of Institutional plan of the school.
6. Preparation of a progress report of a student of the class of which he /she is the class teacher.
7. Analysis of school syllabus and textbooks of their pedagogy subjects.
8. Undertaking of Action Research Project on at least one problem area of schooling.

B) Group Activity

1. Organising Morning Assembly
2. Organising Literary and Cultural Activities
3. Organising Games and Sports Activities
4. Organising Parent's-Teacher Meeting and Meeting of School Management Committee (SMC)
5. Observing and participating in Mid-day Meal Programme
6. Organising Science Club or other Club Activities
7. Maintaining discipline in the school.
8. Participating in Community Contact Programmes like-
 - a.] Rallies
 - b.] Awareness campaigns
 - c.] Community health campaigns
 - d.] Cleanliness campaigns

NOTE :- From group activities (1) to (2) ,each student- teacher has to participate in at least 2 of the activities and activity no. (8) is compulsory for all student-teachers

5) Study of various records maintained by the school (for instance, stock register, service book, letter receipt & dispatch register, Library book accession & issue register, scholar register, leave account, T.A. bill etc.)

NOTE :- Each student - teacher has to maintain a file in which detailed reports of all the activities and tasks discharged by him/her are to be mentioned. A viva- voce will be conducted after the internship programme. The file record, the viva-voce and the lesson plan diary will form the basis of assessment of the internship programme. The student-teachers performance shall be assessed jointly by the TEI faculty, school Principal and mentor teachers.

Organizational Responsibilities

As per the NCTE Regulations, 2014, organization of School Internship shall be as a joint responsibility of NCTE, State Education Departments, Affiliating Bodies, Teacher Education Institutions and host schools. The roles & responsibilities of different stake holders are as follows –

I. Roles and Responsibilities: NCTE

- Formulate and notify Internship Policy (already given in Regulations 2014).
- Develop Internship Handbook for the use of Teacher Education Faculty, Student Teachers, School Principals and Mentor Teachers.
- Elaborate Internship Tasks and Assessment Framework in the Handbook.

II. Roles and Responsibilities: State Education Department

State Level

- Maintain database of TEIs in the State.
- Work out the requirement of Internship/ Lab Schools @10 schools per 100 student-teachers (5 per 50 student-teachers).
- Formulate internship policy of the state and issue guidelines for the District
- Education authorities concerning identification and monitoring of internship schools.
- Compile monitoring reports received from the districts and forward the
- Consolidated report to the NCTE.

District Level

- Prepare internship calendar in consultation with affiliating bodies.
- Allocate schools to TEIs in the district.
- Monitor internship periodically and send reports to the state headquarters.

III. Roles and Responsibilities: Affiliating Bodies

- Prepare a calendar of school internship in consultation with the state education department
- Develop, notify and circulate the scheme of evaluation for the internship component.
- Suggest procedures to be followed by TEIs and internship schools for assessing student-teachers' performance.
- Undertake periodical monitoring of TEIs (along with DEOs) and of internship and send consolidated report to NCTE.

IV. Roles and Responsibilities: Teacher Education Institutions

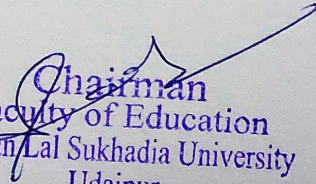
- Provide Internship Handbooks to the internship schools.
- Organise orientation-cum-consultation meetings with the school principals and mentors teachers.
- Develop supplementary material for additional activities in collaboration with mentor teachers.
- Hold fortnightly review meetings with mentor teachers.
- Hold follow-up meetings with student-teachers at regular intervals in the TEI.

- Monitor implementation of internship including observation of practice teaching.
- Assess, in collaboration with school mentor-teachers, the internship performance of student teachers.

V. **Roles and Responsibilities: Internship /Lab School**

- Identify well-qualified and adequately-motivated teachers to be associated with TEIs as mentor teachers.
- Depute the mentor-teachers to participate in the orientation meetings in the TEI.
- Make available all school facilities to the student-teachers such as library, laboratories, playgrounds etc.
- Permit the student-teachers to participate and contribute in all activities of the school such as school assembly, cultural activities,
- PTA meetings, games, inter-house competitions, etc., and guide in the subject practice teaching by student-teachers.
- Participate in the assessment of students' performance.
- Address promptly the problems and difficulties of student-teachers.

At the end, effective functioning of the above mentioned stakeholders in a coordinated manner will definitely contribute in the execution of the internship programme there by in achieving the objectives of the internship programme.


Chairman
Faculty of Education
Mohan Lal Sukhadia University
Udaipur



FACULTY OF EDUCATION
MOHANLAL SUKHADIA UNIVERSITY UDAIPUR



No.USB/MLSU/AC Meeting/2020/1368

Date : 12-09-2020

The Registrar,
Mohanlal Sukhadia University,
Udaipur.

Sub.:- Agenda Item for the ensuing meeting of Academic Council.

Dear Sir,

This has a reference to our earlier letter dated 08-08-2020 sending therewith Minutes of Faculty of Education for consideration in the meeting of the Academic Council to be held on 14-9-2020. In this regard this is to inform you that in the aforesaid minutes, Agenda Items and Resolution for starting Bachelor of Yogic Science, Master of Physical Edn., Bachelor of Physical Edn. (B.P. Ed.) at the University Yog Centre and University Sports Board could not be included due to over sight.

You are, therefore, requested to kindly include the same in the Table Agenda / Supplementary Agenda to be considered during the meeting. A copy of the same has already been sent.

Thanking you,

Yours faithfully,

CHAIRMAN

CHAIRMAN
FACULTY OF EDUCATION
MOHANLAL SUKHADIA UNIVERSITY
UDAIPUR



Faculty of Education

Mohanlal Sukhadia University, Udaipur (Raj.) – 313 001

AC - 14/12/18

Prof. C.R. Suthar
Chairman

Phone: 0294-2470116(O)
Mobile: 8385020277
E-mail: mlsuedudept@gmail.com

Ref. No. MLSU /FOE/18-19/1067

Date : 10.12.2018

Meeting of Faculty of Education

A Meeting of Faculty of Education has been scheduled on 12/12/2017 at 11 AM in the Department of Education to discuss the following agendas :-

- 1.To elect the Member Secretary
- 2.To finalize the opted members of the Faculty
3. Consider the revised/new course of Physical Education and yoga
4. Considering the applications of Ph. D. Supervisors
5. Any other Table Agenda

You are requested to kindly attend the same.

Prof C. R. Suthar, Chairman, Faculty of Education, MLSU

Members :-

1. Dr Alpana Singh, Head/Incharge, Faculty of Education, MLSU
2. Dr Bheemraj Patel, Secretray, Sports Board

Invitees :-

- 1.Prof Prabha Vajpayee, Principal, Rajasthan Mahila Teacher Training College, Udaipur
- 2.Dr Deependra Singh, Coordinator, University Yoga Center

Prof. C. R. Suthar

Chairman

CHAIRMAN
FACULTY OF EDUCATION
MOHANLAL SUKHADIA UNIVERSITY
UDAIPUR

Copy to:-

1. PS HVC MLSU
2. PS Registrar MLSU
3. Office copy

Meeting Minutes

1. Prof C R Suthar, Chairman, Faculty of Education, MLSU welcomed all the members. The agendas were introduced and the members discussed the agendas.

2. Being the Incharge, Faculty of Education, MLSU, Dr Alpana Singh was elected as the Member Secretary of the Faculty of Education. The Chairman and all the members congratulated Dr Alpana Singh for being elected.

3. Regarding finalizing the opted members of the Faculty, after discussion following members were opted

- i) Being the Coordinator of the University Yoga Center, Dr Deependra Singh was opted as a Member. Dr Bheemraj Patel was opted as a member being the Secretary Sports Board.
- ii) To ensure the representation from the Physical Education, Dr Sharda Kanwar Chouhan, Principal, Rana Pratap Physical Education College, Bhindar was opted as a member
- iii) Prof Prabha Vajpayee, Principal, Rajasthan Mahila Teachers College, Udaipur was opted as a member for representation of Teacher Education Colleges affiliated from MLSU.
- iv) It was agreed upon that two members will be the invitee members.

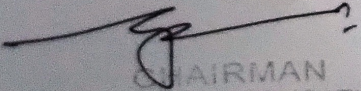
Chairman and Dr Alpana Singh congratulated Dr Deependra Singh, Dr Bheemraj Patel and Prof Prabha Vajpayee as the new members.

4 The Faculty approved the revised courses and the new courses of Physical Education and Yoga, which have been duly passed by the course committee of the University Yoga Center.

5. It was resolved that Chairman Sports board the invitee members of Faculty of Education
6. A table agenda regarding revising the Four Year Integrated B A B Ed and B Sc B Ed courses was discussed. It was suggested that a Committee constituting of following members may function for revising the course.

- i) Dr Alpana Singh, Head/Incharge, Faculty of Education, MLSU
- ii) Prof Prabha Vajpayee, Principal, Rajasthan Mahila Teachers college, Udaipur
- iii) Prof Sushma Talesera, Principal, Vidya Bhawan G S Teachers College, Udaipur
- iv) Dr Manish Saxena, Principal, Jyotiba Phule Teacher Training College, Udaipur
- v) Dr Chandrakant Sharma, Principal, Aravalli Teachers Training College Umrada
- vi) Dr Adesh Bhatnagar, IndoAmerican Teacher Training College Balicha

The next meeting was scheduled on 5/01/2019 to be held at Department of Education, MLSU to discuss the revision of the Four Year Integrated Course.


CHAIRMAN
FACULTY OF EDUCATION